

Regulatory Services/Licensing
222 Upper Street, London
N1 1XR

Report of: Director Community Safety, Resilience and Security

Meeting of: Licensing Sub-Committee

Date: 31/10/2023

Ward(s): Junction

Subject:

PREMISES LICENCE NEW APPLICATION

Re: FIRST FLOOR, 1 NAVIGATOR SQUARE, LONDON, N19 3TD

1. Synopsis

1.1. This is an application for a new premise licence under the Licensing Act 2003.

1.2. The new application is to allow:

- **The Sale of alcohol On and Off the premises, Mondays to Wednesdays, from 09:00 to 02:00, Thursdays, from 09:00 to 03:00 and Fridays to Sundays, from 09:00 to 03:30.**
- **Regulated Entertainments, Films, Live Music, Recorded Music and the performance of Dance, Mondays to Wednesdays, from 09:00 to 02:00, Thursdays from 09:00 to 03:00, Fridays to Sundays, from 09:00 to 03:30.**
- **The provision of Late-Night Refreshment, Mondays to Wednesdays, from 23:00 to 02:00, Thursdays from 23:00 to 03:30, Fridays to Sundays, from 23:00 to 03:30.**

- **Licensable activities to be extended from the end of permitted hours on New Year’s Eve to the start of permitted hours on New Year’s Day,**
- **The premises opening hours, Mondays to Wednesdays, from 09:00 to 02:30, Thursdays, from 09:00 to 03:30, Fridays to Sundays, from 09:00 to 04:00.**

1.3. Relevant Representations:

Licensing Authority	Yes
Metropolitan Police	Yes: conditions agreed
Noise	Yes: conditions agreed
Health and Safety	No
Trading Standards	No
Public Health	No
Safeguarding Children	No
London Fire Brigade	No
Local residents	Yes: Two local residents
Other bodies	Yes: Better Archway Forum

2. Recommendations

- 2.1. To determine the application for a new premises licence under Section 17 of the Licensing Act 2003.
- 2.2. These premises are located in the Junction Cumulative Impact Area therefore the Licensing Sub-Committee will need to consider Licensing Policy 3, which states that there is a presumption of refusal unless the Sub-Committee is satisfied that there will be no adverse cumulative impact on the licensing objectives.
- 2.3. If the Licensing Sub-Committee grants the application, it should be subject to:
- i. Conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (see appendix 3); and
 - ii. Any conditions deemed appropriate by the Licensing Sub-Committee to promote the four licensing objectives.

3. Background

- 3.1. The premises, both ground floor and first floor, have been licensed by Islington Council for sale of alcohol and regulated entertainments since 2005.
- 3.2. On 29th September 2021 a new premises licence application was made by the Archway Tavern (ground floor pub) which would give the premises the benefit of a separate licence from the Club on the first floor and in December 2021 a minor variation was submitted for the Club on the first floor to remove the ground floor from the premises licence. The first floor of the property was operating as a nightclub -Club Bonbon.
- 3.3. In June 2022, the Police made an application for the review of the premises licence for the first-floor club held by Yourvenue Limited. The review application was determined at the Licensing Committee Hearing on 16th August 2022 where the premises licence was revoked.
- 3.4. This new premises licence application made by Archway Bars Ltd was received by the Council's Licensing Service on 6th September 2023 and received a number of representations, from the Licensing Authority, Islington's Police Licensing Team, the Council's Noise Service along with the Better Archway Forum and two local residents.
- 3.5. Islington's Police Licensing Team and the Noise Service have been in discussion with the applicant and have agreed conditions, which are attached at Appendix 3.

4. Implications

4.1. Financial Implications

- 4.1.1. The Head of Finance reports that the applicant has paid the application fee of £315.00 Should the application be refused, the fee is not refundable.

4.2. Legal Implications

- 4.2.1. The legal implications are set out in Paragraph 2.
- 4.2.2. Legal advice will be provided at the meeting of the Licensing Sub-Committee, as necessary.

4.3. Environmental Implications and contribution to achieving a net zero carbon Islington by 2030

- 4.3.1. The Licensing Sub-Committee need to consider the impacts that that proposals will have on the environment. An impact is defined as any change to the

environment, whether positive or negative, wholly, or partially resulting from Council activities. Almost all human activity has some impact on the environment, and it is very unlikely that any activity will not have any implications.

4.4. Equalities Impact Assessment

- 4.4.1. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.
- 4.4.2. An Equalities Impact Assessment is not required in relation to this report, because this is a decision relating to a Premises Licence application under the Licensing Act 2003.

4.5. Planning implications

- 4.5.1. The Planning & Development Section have the following comments to make in relation to the above.
- 4.5.2. The building is locally listed, not statutorily listed, and it is located within the St John's Grove Conservation Area (CA28).
- 4.5.3. Historical records confirm that the use of the first floor (as shown on the accompanying plans) has been operating for some years as a night club (sui generis) and is on the balance of probabilities, lawful. Therefore, the proposed change of use from nightclub to bar, although both Sui Generis, would require planning permission.
- 4.5.4. There are no ongoing enforcement investigations concerning this site.

5. Conclusion and reasons for recommendations

- 5.1. That the Licensing Sub-Committee determines this application.

Appendices:

- Appendix 1: application form.
- Appendix 2: representations.

Appendix 3: suggested conditions and map of premises location.

Background papers:

- None.

Final report clearance:

Authorised by:

Janice Gibbons

Head of Regulatory Services

Date: 19/10/2023

Click or tap to enter a date.

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: licensing@islington.gov.uk



Islington
Application for a premises licence
Licensing Act 2003

For help contact
licensing@islington.gov.uk
Telephone: 020 7527 3031

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

- Yes
- No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If the applicant's business is registered, use its registered name.

VAT number Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Bar

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Continued from previous page...

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

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Start

End

THURSDAY

Start

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Start

End

FRIDAY

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Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of dance take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Continued from previous page...

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

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THURSDAY

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Start

End

FRIDAY

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SATURDAY

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SUNDAY

Start

End

Start

End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

Start

End

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

Start

End

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="02:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="03:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Opening hours will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on

Continued from previous page...

New Year's Day.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Please see b), c), d) and e) below.

b) The prevention of crime and disorder

1. There shall be at least one personal licence holder on duty whenever the venue is open for licensable activities.
2. There shall be no admittance (or re-admittance, save for smokers permitted to temporarily leave the premises) to the venue after for a period of 1 hour before close.
3. Clear and prominent signage will be displayed at the entrance to the premises highlighting:
 - a) CCTV in operation.
 - b) Challenge 25 Proof of Age Scheme in operation.
 - c) Residential Area: Please be respectful of our neighbours and leave quietly.
 - d) Direct contact telephone number for the DPS or manager on duty.
 - e) Full co-operation with the premises search procedure is an absolute condition of entry.
4. Non-intoxicating beverages shall be available to patrons at all times where alcohol is sold, and tap water shall be provided free of charge upon request.
5. CCTV shall be installed, operated and maintained at all times that the premises is open for licensable activities, so as to comply with the following criteria;
 - a) The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and time of the person checking, shall be kept and made available to police or authorised council officers on request.
 - b) The police must be informed if the system will not be operating for longer than one day of business for any reason.
 - c) One camera will show a close-up of the entrance to the premises, to capture a clear, full length image of anyone entering.
 - d) The system will provide coverage of any exterior part of the premises accessible to the public.
 - e) The system shall record in real time and recordings will be date and time stamped.
 - f) Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to police or authorised council officers on request, (subject to the Data Protection Act 1998) within 24 hours of any request.
 - g) At all times the premises are open for licensable activity, there will be at least 1 person on the premises who can operate the system sufficiently to allow police or authorised council officers to view footage on request.
6. SIA registered door supervisors will be on duty at the venue subject to the following:
 - a) There will be a minimum of 4 SIA door supervisors up to midnight on Friday, Saturday and Bank Holiday Monday, and if the premises are open after midnight a further 2 SIA door supervisors and at all other times the PLH will risk assess the number of SIA required.
 - b) Where possible, a minimum of 1 member of SIA staff shall be female.
 - c) All SIA Door Supervisors will be suitably attired, with accreditation clearly displayed in lanyard or armband in accordance with current SIA directions.
 - d) All SIA staff will be equipped with 2-way radios to enable immediate communication between themselves and the

Continued from previous page...

manager on duty.

e) A dated daily register shall be maintained on the premises and made available to police and local authority officers upon reasonable request. Said register will record all SIA door supervisors employed at the premises. This shall include name, badge number, agency if applicable, time of shift start (signed in), and time of shift finish (signed out).

7. No customer shall be admitted (or re-admitted) to the premises unless they have been searched in accordance with the premises search policy.

8. An incident log shall be kept at the premises, and made available on request to officers of the police or local authority. Said log shall be updated as soon as reasonably practicable and in any event within 24 hours of any given incident. All entries will be dated, timed, and signed. Said log shall record the following:

- a) all crimes reported to the venue
- b) all ejections of customers
- c) any complaints received concerning crime and disorder
- d) any incidents of disorder
- e) all seizures of drugs or offensive weapons
- f) any faults in the CCTV system, searching equipment or scanning equipment
- g) any refusal of the sale of alcohol
- h) any visit by a relevant authority or emergency service.

9. In the event that any serious assault is (or appears to have been) committed on the premises, the management will immediately ensure that:

- a) The police (and, where appropriate, the London Ambulance Service) are called without delay.
- b) All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police.
- c) The crime scene is preserved so as to enable a full forensic investigation to be carried out by the police.
- d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.

10. All drinking vessels used shall be polycarbonate and all drinks in glass bottles shall be decanted into polycarbonate containers or polycarbonate carafes prior to being served, subject to the following:

- a) Champagne/Prosecco, and bottles of spirits with a minimum size of 70cl may be supplied by waiter/waitress service to tables.
- b) Staff shall clear all such bottles promptly from the tables.
- c) Customers shall not be permitted to leave their table carrying any such glass bottles nor to drink directly from the bottle.
- d) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be kept at the premises and made available for inspection by officers of the police or local authority, the use of polycarbonates may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.

11. The Premises Licence Holder will develop, implement and maintain a Drugs Policy at the Premises. A copy of the Drugs Policy will be kept at the Premises in paper form and made available for inspection by officers of the police or Local Authority upon request. Said Drugs Policy will at a minimum deal with:

- a) Dealing with persons found in possession of controlled substances in amounts consistent with personal use;
- b) Dealing with persons found in possession of controlled substances in amounts consistent with suspected drug dealing;
- c) The procedure for storing seized drugs; and
- d) The procedure for the Police to collect seized drugs.

12. The licensee shall train and instruct the management and staff to prevent the admission of, and ensure the immediate and orderly departure of:

- a) any and all persons who appear to be drunk and/or disorderly.
- b) any and all persons displaying signs of other substance abuse.

c) Public safety

13. A Fire Safety Risk Assessment shall be completed as per government guidelines on an annual basis in line with the Regulatory Reform (Fire Safety) Order 2005.

Continued from previous page...

14. The maximum capacity permitted on the premises at any one time (including staff) shall be set and maintained at a level dictated by said Fire Safety Risk Assessment. That document, showing the given capacity, shall be held on the premises in paper form and made available for inspection by the authorities upon reasonable request.

15. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.

16. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.

17. A first aid box will be available at the premises at all times.

d) The prevention of public nuisance

18. A noise limiter shall be fitted to any and all musical amplification systems in use at the premises. Said limiter shall be set at a level determined by and to the satisfaction of an Authorised Officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence Holder. The limiter level shall not be altered without the prior agreement and authority of the Environmental Health Service. No alteration or modification to any existing sound system shall be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

19. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

20. All windows and external doors shall be kept closed after 22:00 hours, save to allow the immediate access and egress of persons.

21. The external door to the terrace area shall be maintained self-closing and shall not be propped open at any time.

22. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.

23. The Premises Licence Holder shall develop, implement and maintain a Dispersal Policy at the Premises. A copy of the Dispersal Policy shall be kept at the Premises and made available for inspection by Responsible Authority Officers.

24. From 23:00 until close, customers permitted to use the terrace to smoke shall be limited to a maximum 30 persons at any one time.

25. From 23:00 until close, customers permitted to use the terrace to smoke shall not be permitted to take drinks with them.

26. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.

27. The Premises Licence Holder shall ensure that any patrons drinking and/or smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance.

28. During the hours of operation of the premises, the Premises Licence Holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.

Continued from previous page...

29. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 and 08:00.

30. No deliveries to the premises shall take place between 22:00 and 08:00.

e) The protection of children from harm

31. The premises shall operate the Challenge 25 proof of age scheme, where the only acceptable forms of identification shall be:

Photographic driving licence.

Valid passport.

Military/ UK Services Photo ID.

PASS Hologram ID

32. All staff members engaged in selling alcohol on the premises shall, upon induction and every 12 months thereafter, receive training pertinent to the Licensing Act. All such training shall be fully documented, signed by the employee, and kept at the premises for inspection by Police or other authorised officers. Training shall include, but not be limited to:

a) The premises age verification policy

b) Dealing with refusal of sales

c) Identifying attempts by intoxicated persons to purchase alcohol

d) Identifying signs of intoxication.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

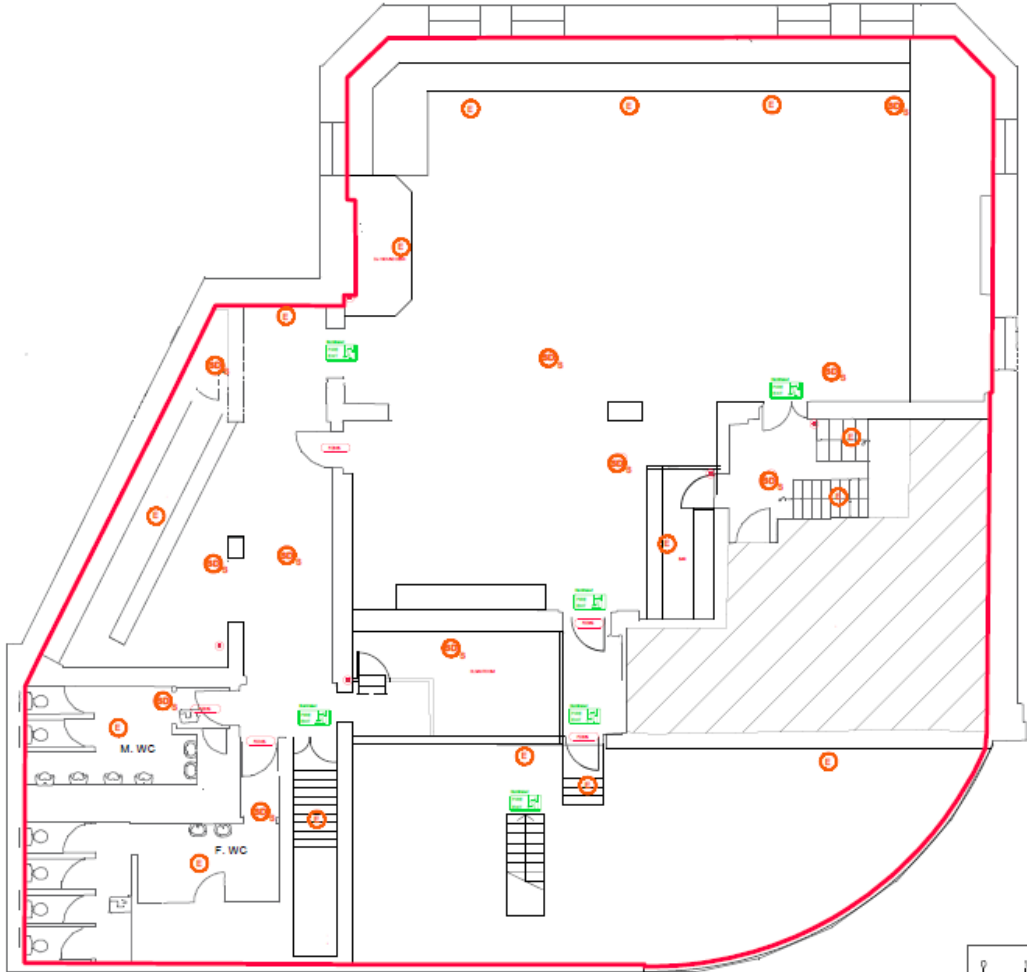
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

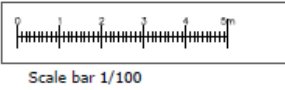
Applicant reference number	<input type="text" value="ARC004-1-0"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

Archway Bars Limited

First Floor
 1 Navigator Square
 London
 N19 3TD



First Floor Plan
 1:100



- EMERGENCY LIGHT COMBINED FITTING- ALL NEW
- NEW POINT
- SMOKE DETECTOR
- AREA TO BE COVERED BY COMBINED SMOKE FLASH & SOUNDER
 (LOCATION TO BE CONFIRMED BY ALARM CONSULTANT)
- CALL POINT
- ALARM PANEL
- 30 MINUTE INTEGRITY/30 MINUTE INSULATION FIRE DOOR
 WITH SMOKE SEALS AND FITTED WITH A SELF CLOSING
 DEVICE.
- ILLUMINATED SIGN INDICATING FIRE EXIT
- LICENSABLE ACTIVITIES MAY TAKE PLACE
 ANYWHERE WITHIN THIS LINE

**Licensing Authority Representation
Licensing Act 2003 – New Premises Licence**

Premises **Nightclub TBC
First Floor, 1 Navigator Square,
N19 3TD**

Applicant: **Archway Bars Ltd**

I am submitting a representation on behalf of the Licensing Authority in respect of the application for a New Premises Licence. This representation relates to the prevention of crime and disorder, promotion of public safety, prevention of public nuisance and protecting children from harm licensing objectives.

Background

The licensed premises is on the first floor of the property, with two floors of residential accommodation above and a public house below.

The ground floor and first floor have been licensed by Islington Council for sale of alcohol and regulated entertainments since 2005 and prior to that held an entertainments licence issued by Islington.

The most recent Premises Licence held by Yourvenue Limited was revoked by the Licensing Sub Committee on 16/8/2022, following a serious sexual assault on an underage female, who had gained entry to the club and was served alcohol and a review application by the Metropolitan Police. Subsequently the decision was appealed, and decision upheld by a District Judge on 6/6/2023.

The premises has been closed since that time.

The new application is for the same hours for the sale of alcohol as the previous licence, being Monday to Wednesday to 0200, Thursdays to 0300 and Friday to Sundays to 03.30, closing thirty minutes afterwards.

At the time of writing Yourvenue Limited is still an active company with the same address for correspondence at 1 Navigator Square, London N19 3TD

Mr Elidiou Vuksani, is still named as Director of Yourvenue Limited with the same correspondence address, 1 Navigator Square.

Licensing Policy considerations:

The following Policies, determined by the Licensing Authority as being appropriate to promote the licensing objectives, are relevant to this application:

Licensing Policy 2 and 3 – Location, Saturation and Cumulative impact areas

Licensing Policy 5 and 6 – Licensing Hours

Licensing Policy 8 – Management Standards

Licensing Policy 14 – Risk Assessments

Licensing Policy 15 - Alcohol Induced Crime, Disorder and Antisocial Behaviour

Licensing Policy 21 - Safe and Secure Licensed venues

Licensing Policy 32 – Review of Licensed Premises

Location, Saturation and Cumulative impact areas

The premises is situated in the Archway Cumulative Impact Area and this special policy creates a rebuttable presumption that applications for the grant or variation of premises licences or club premises certificates, which are likely to add to the existing cumulative impact will normally be refused following receipt of representations, unless the applicant can demonstrate in the operating schedule that there will be no negative cumulative impact on one or more of the licensing objectives.

Possible exceptions to the Archway Cumulative Impact Policy

Applications with comprehensive operating schedules that meet all the following criteria may be able to demonstrate that there will be no negative cumulative impact on one or more of the licensing objectives:

- a) Premises that do not supply alcohol for consumption off the premises
- b) Premises providing cultural activities
- c) Premises supplying alcohol for consumption on the premises with robust arrangements to prevent vertical drinking, for example fully seated community pubs
- d) Premises supplying alcohol operating to the following framework hours: Monday to Sunday 9 am to 11 pm

LICENSING HOURS

Where representations are received from responsible authorities or other persons the Licensing Authority may seek to restrict hours of opening where it is appropriate to promote the licensing objectives.

When dealing with new and variation applications the Licensing Authority will give more favourable consideration to applications with the opening and closing times listed in Licensing Policy 5, where suggested hours for night clubs are to 1am Sunday to Thursday and to 2am Fridays and Saturdays.

Applicants for premises licences falling outside the above hours are expected to fully explain in their operating schedule the arrangements that they will put in place, to ensure that the premises will not add to the impact late night premises may have on the local community. Operating schedules with insufficient detail are more likely to be refused, attract limitations in hours, or have conditions imposed on them by the Licensing Authority.

Furthermore, the Licensing Authority considers that the possibility of disturbance to residents is more likely to occur at night and in the early hours of the morning and despite the best efforts of businesses to manage the dispersal of patrons it can be very difficult to eliminate any such disturbance to residents when patrons have left the vicinity of a licensed premises.

Standards of Management:

When assessing the licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will consider amongst other things whether the applicant or licensee:

- can demonstrate comprehensive knowledge of best practice
- has sought advice from the responsible authorities
- has implemented any advice that been given by the responsible authorities
- can understand verbal and written advice and legal requirements
- can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- can run their businesses lawfully and in accordance with good business practices

- can demonstrate a history of compliance with legal requirements

The Licensing Authority is committed to promoting high standards of management in all licenced premises and expects licensees to demonstrate this through their operating schedule and management practices. Experience indicates that where these requirements are not adhered to, the licensing objectives are likely to be undermined.

Risk assessments

1. Risk assessments, including Fire Risk Assessments should be completed prior to licensable activities taking place on a premises and updated for non-routine events such as externally promoted events. These include events such as:
 - externally promoted events that could be deemed high risk
 - events with alcohol that could attract a younger audience
 - mixed age group activities
 - events that run beyond the framework hours
 - events with special effects or activities that require specialist risk assessments
 - where there is an existing condition on the premises licence.
2. The Fire Risk Assessment on file for this premises is out of date as it was composed on 14 June 2021. It states a capacity of 345 persons. The Licensing Authority suggests a lower capacity as there are only two additional means of escape from the first floor, one being a double staircase from the main dance floor and the other a single staircase from the roof top smoking area. The double staircase is also the means of escape for the residential accommodation on the upper floors. Any new operator should produce a Fire Risk Assessment to be kept on the premises.

Alcohol induced crime, disorder, and anti-social behaviour

The Licensing Authority expects licensees to operate to the highest standards of management, and to cooperate with responsible authorities, to prevent:

- alcohol induced crime, disorder, and antisocial behaviour inside, outside and in the near vicinity of premises
- the sale of alcohol to underage children
- serving alcohol to customers who are drunk
- drunkenness on premises
- irresponsible drinks promotions
- street drinking in the local vicinity

Specific measures, depending on the nature of the venue, may include:

- A specified time for outdoor areas to be clear
- Measures in place to monitor and supervise customers in outside drinking areas
- The use of CCTV
- Door supervisors
- Operational policies underpinned by staff training and management support
- Refrain from selling high strength alcohol
- ID scanning
- Search procedures and systems in place for confiscated alcohol or

weapons

Where the Licensing Authority receives representations from responsible authorities that the management of a premise is supporting such activities, or that there is strong evidence linking patrons with alcohol related crime, disorder, or antisocial behaviour the Licensing Authority will consider reviewing the licence to impose appropriate sanctions to prevent or minimise the impact.

Applicants and licence holders are expected to work with the Licensing Authority and Police to minimise the risk of alcohol induced crime, disorder, and antisocial behaviour. Where localised problems exist, licence holders are expected to implement additional robust measures to minimise adverse impacts on residents and public services

Safe and Secure Licensed Venues

In determining applications for pubs, clubs and bars the Licensing Authority will expect the applicant to explain its approach to creating a safe and secure environment for everyone, including adoption of schemes supporting safeguarding of women, LGBTQ+ and vulnerable customers and the protection of young adults in licensed venues.

1. Whilst aiming to create a safe and secure environment for everyone working and socialising in in pubs, clubs and bars, the Licensing Authority encourages applicants and premises licence holders to consider arrangements that could be put in place to manage the risk of harassment of women, such as “Ask for Angela” scheme and WAVE training (Welfare and Vulnerable Engagement) and to protect LGBTQ+ customers and young adults.
2. Applicants and licence holders for these types of venues should include these safeguarding measures in their operating policies and are encouraged to consider adopting the following measures to help prevent and reduce violent crime linked to the night time economy, to prevent and reduce sexual offences, reduce preventable injury linked to alcohol and drug use in the licensed economy and reduce opportunities for criminal activity and anti-social behaviour in licensed premises by:
 - Promoting ‘Ask Angela’
 - Promoting ‘Ask Clive’
 - Signing up to the Women’s Night Safety Charter
 - Signing up to ‘Good Night Out’
 - Signing up to be a “Safe Haven”
 - Displaying posters which discourage harassment, hate crime, and encourage reporting to staff/managers
 - Taking every report seriously with appropriate action
 - Taking steps to support people who report sexual harassment, assault, and drink spiking
 - Training and supporting staff to implement venue policies
 - ensure vulnerable customers leave the venue safely
 - Use ID scanners at venues
 - Ensure underage customers do not enter the premises and purchase alcohol
 - Conduct risk assessments for each externally promoted event. Consideration to be given to linking in with Safer Sounds through the ‘Safer Business Network.’ <https://www.saferounds.org.uk>
 - Adopt a Standard Operating Procedure (SOP) for every medical emergency that requires an ambulance to be called to the venue.
3. Where appropriate applicants should consider the risk of drink spiking and have policies and procedures in place to prevent spiking and provide welfare support for customers who report that they have been the victim of spiking. Measures will include:
 - Acting upon all reports, and alleged reports, of spiking, recording details and reporting to the police.

- Providing appropriate health, safety, and welfare for customers
- Training staff and security teams on procedures
- Having procedures in place for searching, checking toilets and chillout and other quiet spaces
- Good CCTV coverage throughout the premises

Review of Licensed Premises

Where a licence has been revoked, any new application for the premises will be considered against the policy – there will be a full consideration of the applicant and the operating schedule with no assumption that a licensed premise can continue in that location.

Recommendation

It is recommended that the Licensing Sub Committee consider the representations from the responsible authorities and any interested parties and, if the decision is to grant the licence it should be with the Licensing Policy hours for night clubs – 2am closing on Fridays and Saturday and 1 am closing Sundays to Thursdays, and conditioned to safeguard vulnerable or young customers, promote the licensing objectives, respect the neighbourhood and be confident that the proposed operators will ensure the safety of customers and staff and operate to the highest standards of management.

Terrie Lane
Licensing Manager
Community, Safety,
Security and Resilience
222 Upper Street
London N1 1XR
T: 020 7527 3031
E: licensing@islington.gov.uk

03/10/2023

Re: 1 Naviator Sa.
Our Ref: 203213/17092023/01
Date: 17th Sept 2023



Premises Licence Application.

[Trading Name TBC],

1 Navigator Sq,

Islington,

N19 3TD.

Contact Agent: [REDACTED]

Dear Madam,

I understand you are instructed and acting for the above venue.

Many thanks for your premises licence application and for facilitating our meeting at the premises in question on 18/08/23, it was good to meet the applicant and proposed DPS and talk through their intended operation. Further, you will be aware that I have subsequently had constructive discussion with Mr Andrew Woods of your office, regarding police stance.

As you know, police hold responsibility for ensuring that any application adheres to the local authorities licensing objectives, and that proposals do not invite any heightened risk or likelihood of crime, disorder or anti-social behaviour.

Please accept this Police Representation.

I note hours applied for, and having spoken to the applicants am aware that the intended operation looks to run both traditional club nights and a varied offering of live music and events.

You will be aware that the venue in question is a long standing Nightclub, having operated in various guises for many years, and one which sadly now stands closed. The previous iteration proved to be a venue of significant concern and crime/ASB generation, and ultimately had its licence revoked after ongoing failings and a string of serious incidents at the venue.

We of course look at this application on its own merits and, crucially, are reassured that the applicants a) have no connection to the previous operation and b) are experienced operators in this sector.

It does remain the case that the locality in question poses significant challenges, and I openly mention the above venue history as any 'legacy' issues upon re-opening need to be addressed and mitigated.

I discussed all these aspects with your client and found them to not only be aware of the challenges they face, but very happy to take on board any suggestions to mitigate them.

This representation seeks to address these concerns and ensure a robust, comprehensive, fit-for-purpose licence.

1. Hours of Operation.

I know you are aware of the Local Authorities Statement of Licensing Policy (recently republished for 2023), which includes a Cumulative Impact Policy seeking to mitigate the heightened risk inherent in late opening alcohol-led venues. With any newly opening Club venue, and especially one operating in a challenging locality, Police would initially only support the premises operating within L/A core hours. [As I discussed with the applicant during our meeting, we would of course look at any future variation application on its merits and a period of safe and responsible operation would of course only serve to reinforce any such application].

Police will support hours of operation, as per policy framework, of:

Sun-Thurs: 0800 – 0100

Fri-Sat: 0800 - 0200

2. Alcohol Sales.

The Statement of Licensing Policy outlines specific, data-led concerns around off sales in the Archway Area (see points 58-60), relating to street drinking, vagrancy, vulnerability, and associated crime and disorder.

I note that this application, as is traditional for such venues, seeks both on and off-sales. Can you confirm the applicant is happy to withdraw the application for alcohol off-sales? I can see no requirement for such with this operation and would seek to minimise the risk around any future change of use by removing it.

3. Schedule.

With all of the above in mind, please consider the below proposed conditions, for inclusion on the Annex 2 schedule, to mitigate some of the risks and concerns highlighted. Many are

already entered in your application, others are additions or re-wordings. In the name of simplification you will note removal of various conditions covering policy and procedure, training, and administrative responsibility – all of which we would expect to see embedded within the OCM (content to be discussed and agreed).

1. CCTV shall be installed, operated and maintained at all times that the premises is open for licensable activities, so as to comply with the following criteria;

- a) The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and time of the person checking, shall be kept and made available to police or authorised council officers on request*
- b) The police must be informed if the system will not be operating for longer than one day of business for any reason*
- c) One camera will show a close-up of the entrance to the premises, to capture a clear, full length image of anyone entering*
- d) The system will provide coverage of any exterior part of the premises accessible to the public*
- e) The system shall record in real time and recordings will be date and time stamped*
- f) Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to police or authorised council officers on request, (subject to the Data Protection Act 1998) within 24 hours of any request,*
- g) At all times the premises are open for licensable activity, there will be a person on the premises who can operate the system sufficiently to allow police or authorised council officers to view footage on request.*

2. Clear and permanent signage shall be prominently displayed at the entrance to the premises highlighting:

- a) CCTV in operation.*
- b) Challenge 25 Proof of Age Scheme in operation.*
- c) Any Persons seen to be parking vehicles unlawfully/irresponsibly will be declined entry.*
- d) Residential Area: Please be respectful of our neighbours and leave quietly.*
- e) Co-operation with any premises search policy in operation is an absolute condition of entry.*
- f) [Current business contact telephone number for venue management].*

3. An incident log shall be maintained at the premises, and made available to the Police or any authorised officer upon request. All entries will include time/date/name of person making entry. Said log will record the following;

- a) all crimes reported to the venue*
- b) all ejections of patrons*
- c) any complaints received concerning crime and disorder*
- d) any incidents of disorder either in or directly outside the venue*
- e) all seizures of drugs or offensive weapons*
- f) any faults in the CCTV system*
- g) any visit by a relevant authority or emergency service.*
- h) any refusal of alcohol sales*

4. In the event that any assault or serious crime is (or appears to have been), committed on the premises, the management will immediately ensure that;

- a) The police (and, where appropriate, the London Ambulance Service) are called without delay;*
- b) All safe and practicable steps are taken to apprehend any suspects pending the arrival of the police;*
- c) The crime scene is preserved so as to enable a full forensic investigation to be carried out by the police.*

5. There shall be at least 1 personal licence holder on duty on the premises at all times when open for licensable activities.

6. The Premises shall implement and operate an Operational Compliance Manual.

Said OCM shall be written and maintained in collaboration with the Police and Local Authority.

Said OCM shall be operational once content and structure is agreed and signed off by Police Licensing. (Any updates/amendments must be similarly signed off by Police Licensing).

Said OCM shall cover at a minimum:

- a) SIA deployments/Door procedure/Entry&Search policy*
- b) Drugs/Weapons Policy - seizure/storage*
- c) Patron safety/vulnerability/WAVE/A4A*
- d) Critical incident/emergency/evacuation procedures*

e) Medical/Welfare provision

f) Staff training/event briefing procedure/refresher training

g) Outside space – queuing/smoking area/traffic management

h) Egress/dispersal/noise management

i) IDScan Procedure

j) Internal security/risk areas/toilets

k) Premises/Building safety - Fire Safety Risk Assessment/Capacity

7. SIA registered door supervisors will be on duty at the venue subject to the following:

a) On any date when operating beyond 9pm a minimum of 4x SIA shall be employed from doors opening until the venue is shut and all patrons can reasonably be considered to have been dispersed.

b) On any date when operating beyond midnight a minimum of 6x SIA shall be employed from doors opening until the venue is shut and all patrons can reasonably be considered to have been dispersed.

c) The management shall use reasonable endeavours to ensure that on any given date at least 1x SIA shall be female.

d) All SIA shall be suitably and smartly attired, with accreditation clearly displayed in lanyard or arm-band in accordance with current SIA directions.

e) All SIA shall be equipped with 2-way radios to enable live communication between themselves and the manager on duty.

f) An SIA register shall be maintained on the premises and made available to Police and Local Authority officers upon reasonable request. Said register shall record all SIA door supervisors employed at the premises. This shall include date, name, badge number, agency if applicable, time shift start (signed in), time shift finish (signed out).

8. A comprehensive and fully equipped first aid box will be available at the premises at all times. All SIA (and any other FAW/FREC trained members of staff) shall be aware of its location.

9. There shall be no children under 18 on the premises at any time or for any reason.

10. The premises shall operate the Challenge 25 proof of age scheme. The only forms of acceptable identification shall be:

a) Valid and in-date photographic driving licence;

- b) Valid and in-date passport;
- c) Current Military/UK Services Photo ID;
- d) Valid and in-date PASS Hologram ID Card.

11. The licensee shall train and instruct the management and staff to prevent the admission of, and ensure the immediate and orderly departure of:

- a) any and all persons who appear to be drunk and/or disorderly
- b) any and all persons displaying signs of other substance abuse.

12. There shall be no self-service of alcohol at any time or under any circumstances.

13. Non-intoxicating beverages shall be available to patrons at all times where alcohol is sold, and potable tap water shall be provided free of charge upon request.

14. All drinking vessels used shall be polycarbonate. All drinks in glass bottles shall be decanted into polycarbonate containers or polycarbonate carafes prior to being served, subject to the following:

- a) Champagne/Prosecco, and bottles of spirits with a minimum size of 70cl may be supplied by waiter/waitress service to tables.
- b) Staff shall monitor said bottles and ensure they are cleared promptly from the tables.
- c) Customers shall not be permitted to leave their table carrying any such glass bottles nor to drink directly from the bottle.
- d) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be kept at the premises and made available for inspection by Police or Local Authority officers, the use of Polycarbonates may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.

15. The Premises Licence Holder shall install and maintain an ID scanning system subject to the following:

- a) The system shall at all times be live and networked, (ie not simply operating as a stand-alone).
- b) Details of every customer entering the venue shall be scanned using the system.
- b) Customer details shall be stored for a minimum period of 31 days.
- c) Copies of customer details shall be made available to officers of the Police or Local Authority upon request.
- d) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be

kept at the premises and made available for inspection by officers of the police or local authority, the use of ID Scan may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.

As always I would welcome ongoing dialogue on this application and am very happy to discuss any suggested amendments by phone or email.

Very best regards,

PC Adam Peace
Licensing Officer

Islington Police Licensing Team



From: [Santis, Fanos](#)
To: [REDACTED]
Cc: [James, Kamari](#); [O'Donoghue, Natasha](#); [Lane, Terrie](#); [CNMailbox-IslingtonPoliceLicensingTeam@met.police.uk](#); [Ford, Andrew](#)
Subject: FW: Premises Licence Application: NIGHTCLUB TBC, First Floor, 1 Navigator Square, London, N19 3TD
Date: 12 September 2023 17:51:02
Attachments: [islington-1416853-1 Navigator Sq - DPS.pdf](#)
[islington-1416853-First Floor Plan.pdf](#)
[islington-1416853-Islington Application for a Premises Licence SFL2716.pdf](#)

Hello Amy,

I am in receipt of the above application.

I act on behalf of the Pollution Team who are one of the responsible authorities that deal with the licensing objective for the prevention of public nuisance and are consulted on all premises license applications in the borough.

I object to the application based on the hours of operation on the application for this night club.

I also cannot agree to the wording of some of the conditions, specifically condition 24 under the licensing objective (d) The Prevention of Public Nuisance and therefore object to the application on those grounds too.

However, I would withdraw my objection if the closing hours are reduced to times agreed with the Pollution Team and if the following conditions are accepted:

1. In the event of a noise/nuisance complaint substantiated by an authorised officer, the licensee shall take appropriate measures to prevent any recurrence, including recalibrating the noise limiting device if applicable.
2. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
3. From 23:00 until close, customers permitted to use the terrace to smoke shall be limited to a maximum 10 persons at any one time. The terrace shall be adequately supervised to ensure customers do not cause disturbances. Customers continuing to cause disturbances should be evicted from the venue. (amendment to condition 24).

I would be grateful if you could identify on the plans the terrace area referred to in the conditions you submitted as the plans of the site does not show this. Is it the 'outside space' marked on the ground floor plan?

I am happy to discuss the above with you.

Kind regards,

Fanos Santis
Senior Environmental Health Officer,
Environmental Pollution, Policy and Projects Team,
Climate Change and Transport Division,
Environment and Climate Change Department,
Islington Council, 2nd Floor, Waste Recycling Centre,
1 Cottage Rd, London N7 8TP

Tel: 020 7527 3963, email: fanos.santis@islington.gov.uk, www.islington.gov.uk NB: I am now part time and work only Tuesdays, Wednesdays and Thursdays.

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and may be unlawful.

From: [Santis, Fanos](#)
To: [REDACTED]
Cc: [REDACTED]; [Lane, Terrie](#); [Ford, Andrew](#); [O'Donoghue, Natasha](#); LNMailbox-IslingtonPoliceLicensingTeam@met.police.uk
Subject: RE: EHO Rep First Floor, 1 Navigator Square, London, N19 3TD
Date: 28 September 2023 11:35:35
Attachments: [image001.jpg](#)
[image002.png](#)

Dear Andrew,

Further to my email of the 12th September, and after consultation with other colleagues, it has been decided that further conditions would be required to satisfy the licensing objective of the prevention of public nuisance. Please see below my additional set of conditions. The reason for the additional conditions is that it has been brought to my attention that in the past, complaints had been received regarding patrons arriving and departing by car and people noise outside the venue.

The condition(s) are as follows:

A noise management plan and dispersal policy shall be prepared and agreed with the licensing authority prior to the venue being used as a night club. The noise management plan and dispersal policy should provide details on:

- **Measures on patrolling and controlling patrons gathering outside of the venue to prevent noise disturbances and anti-social behaviour to local residents and businesses.**
- **Measures to avoid disturbance to noise-sensitive premises from vehicles arriving, departing and parking for the premises.**
- **Guidance to patrons on routes to take as they arrive and depart, to cause least disturbance to noise-sensitive premises.**
- **Guidance to patrons via websites to travel by public transport.**
- **Guidance to staff on their responsibilities to minimise noise from patrons as they arrive at and depart from the premises.**
- **Arrangements for the calling of taxis, minicabs, cars or limousines from within the premises, and for the collection of patrons by arrangement.**
- **Arrangements with dedicated taxi, minicab, car or limousine companies to collect patrons in an agreed manner so as to minimise disturbance.**
- **Arrangements for staff and patron parking.**
- **The written noise management plan and dispersal policy, a copy of which shall be kept on the premises, shall be produced to an authorised officer upon request.**
- **The licensee shall ensure that all staff, including Door Supervisors if required, are trained to carry out these tasks and to facilitate effective crowd dispersal at the end of any given evening, and ensure that they have signed a staff record form to verify that they have been trained in these processes.**

Please note that other responsible authorities and local residents may also post objections to your application.

Kind regards,

Fanos Santis
Senior Environmental Health Officer,
Environmental Pollution, Policy and Projects Team,
Climate Change and Transport Division,
Environment and Climate Change Department,
Islington Council, 2nd Floor, Waste Recycling Centre,
1 Cottage Rd, London N7 8TP

From: [REDACTED]
To: [Licensing](#)
Cc: [Chapman, Sheila](#); [Comer Schwartz, Kaya](#); [Burgess, Janet](#); [REDACTED]; [REDACTED]
Subject: Premises Licence Application: The Archway Bars, First Floor, 1 Navigator Square, London, N19 3TD
Date: 17 August 2023 17:58:35
Attachments: [Resident letter.docx](#)

[External]

I am writing in response to this application from the Better Archway Forum, a community group of around 1,000 members in the N19 area of Islington.

As the licensing committee will be aware, there was a very serious incident connected to these premises involving an under age young woman, resulting in the withdrawal of the premises' licence. That event is still relatively recent and should obviously be borne in mind while considering any application.

In addition, as with previous applications for these premises, we are concerned that there has been activity which is contrary to the licensing objectives. Members have repeatedly reported drug dealing immediately outside and it is clear that this use had become a known location for this type of activity. If the premises are issued with a new licence, regardless of who that licence is issued to, it will be almost impossible to prevent this starting again. Were that to happen, it would again make the surroundings feel unsafe.

We know that members are already concerned about night time activity in the centre of Archway when returning home from the bus or tube station. Late night activity attracts people who can feel intimidating, and given the history of drug dealing, there seems to be some reason for the disquiet felt.

Archway is predominantly residential with shops and a handful of pubs operating traditional licensing hours. These cater to residents. However, in all the research we have carried out among local residents we have never had any demand for a night club, or late night activity. Where an opinion is expressed, it is against such activity. It therefore seems clear that while there are negative impacts for local residents, such a business would not be catering to any local need or desire.

Given the problems regarding the licensing objectives, the failure to meet any local demand, and the potential problems associated with such an operation, we do not believe that it would appropriate to approve this application. Instead we would suggest the owners work with the Archway business group and LB Islington to identify actual need, such as spaces for regular local activities and groups who are increasingly struggling to find places to meet.

[REDACTED]
Better Archway Forum
[REDACTED]

From: [REDACTED]
To: [Licensing](#)
Subject: The Archway Public House, 1 Navigator Square, London
Date: 24 August 2023 21:15:23

[External]

[REDACTED]
Resident
[REDACTED]

I am against the licensing of BonBon, I want to make it clear have absolutely zero issues with The Archway Tavern.

Before I make my arguments I'd give you a bit of context. I worked night shifts from home over the past 2 years. My home office space was [REDACTED] BonBon Club. I know precisely how that club runs its nights and its disregard for stopping anti-social behaviour. I do not mind there being a club, but in my extensive experience of clubbing bouncers quickly shut any noise down while outside, not BonBon.

Public Nuisance

Regularly this club has no regard for any of its surrounding neighbours. The bouncers never make any attempts at asking people to leave quietly.

Often cars are revving the engines right outside the club throughout the night all while people gather and shout from the exit. This often happens on a Sunday night, It's not ideal on a Saturday night but when people have work in the mornings this is not acceptable.

Use my name and details as you please.

[REDACTED]

From: [REDACTED]
To: [Licensing](#)
Subject: 1 Navigator Square
Date: 25 August 2023 07:47:00

[External]

Dear Sir/Madam,

I hope this email finds you well.

My name is [REDACTED] living in [REDACTED]

I received a letter from Islington Council- Licence Department about Archway Tavern applying for the sale of alcohol, showing of films live, music, performance of Dancing, and late-night refreshment in 1 Navigator Square. I would like to make comment against the application.

I am not happy with the licence under the right of the prevention of public nuisance, the potential risk of crimes and disorders caused by the use of alcohol, all the sort of issues that may concern the blocking of the pavement and the noise from customers for long hours at the night. The Archway Tavern and the night club besides already represent a source of nocturnal disturbance until 5 am at the morning every weekend. We struggle to sleep from the noise as we hear drunk people shouting all night. Please accept my comment and keep me updated.

Please feel free to contact me via email at [REDACTED]

Best regards

[REDACTED]

[REDACTED]

Appendix 3

Suggested conditions of approval consistent with the operating schedule and agreed with the Metropolitan Police.

1. There shall be no admittance (or re-admittance, save for smokers permitted to temporarily leave the premises) to the venue after for a period of 1 hour before close.
2. No customer shall be admitted (or re-admitted) to the premises unless they have been searched in accordance with the premises search policy.
3. A Fire Safety Risk Assessment shall be completed as per government guidelines on an annual basis in line with the Regulatory Reform (Fire Safety) Order 2005.
4. The maximum capacity permitted on the premises at any one time (including staff) shall be set and maintained at a level dictated by said Fire Safety Risk Assessment. That document, showing the given capacity, shall be held on the premises in paper form and made available for inspection by the authorities upon reasonable request.
5. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
6. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
7. A noise limiter shall be fitted to any and all musical amplification systems in use at the premises. Said limiter shall be set at a level determined by and to the satisfaction of an Authorised Officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence Holder. The limiter level shall not be altered without the prior agreement and authority of the Environmental Health Service. No alteration or modification to any existing sound system shall be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
8. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
9. All windows and external doors shall be kept closed after 22:00 hours, save to allow the immediate access and egress of persons.
10. The external door to the terrace area shall be maintained self-closing and shall not be propped open at any time.
11. The Premises Licence Holder shall develop, implement, and maintain a Dispersal Policy at the Premises. A copy of the Dispersal Policy shall be kept at the Premises and made available for inspection by Responsible Authority Officers.
12. From 23:00 until close, customers permitted to use the terrace to smoke shall not be permitted to take drinks with them

13. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
14. The Premises Licence Holder shall ensure that any patrons drinking and/or smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance.
15. During the hours of operation of the premises, the Premises Licence Holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
16. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 and 08:00.
17. No deliveries to the premises shall take place between 22:00 and 08:00.
18. All staff members engaged in selling alcohol on the premises shall, upon induction and every 12 months thereafter, receive training pertinent to the Licensing Act. All such training shall be fully documented, signed by the employee, and kept at the premises for inspection by Police or other authorised officers. Training shall include, but not be limited to:
 - a) The premises age verification policy
 - b) Dealing with refusal of sales
 - c) Identifying attempts by intoxicated persons to purchase alcohol
 - d) Identifying signs of intoxication.
19. CCTV shall be installed, operated, and maintained at all times that the premises is open for licensable activities, so as to comply with the following criteria.
 - a) The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and time of the person checking, shall be kept, and made available to police or authorised council officers on request.
 - b) The police must be informed if the system will not be operating for longer than one day of business for any reason
 - c) One camera will show a close-up of the entrance to the premises, to capture a clear, full-length image of anyone entering
 - d) The system will provide coverage of any exterior part of the premises accessible to the public
 - e) The system shall record in real time and recordings will be date and time stamped
 - f) Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to police or authorised council officers on request, (subject to the Data Protection Act 1998) within 24 hours of any request,

- g) At all times, the premises are open for licensable activity, there will be a person on the premises who can operate the system sufficiently to allow police or authorised council officers to view footage on request.
20. Clear and permanent signage shall be prominently displayed at the entrance to the premises highlighting:
- a) CCTV in operation.
 - b) Challenge 25 Proof of Age Scheme in operation.
 - c) Any Persons seen to be parking vehicles unlawfully/irresponsibly will be declined entry.
 - d) Residential Area: Please be respectful of our neighbours and leave quietly.
 - e) Co-operation with any premises search policy in operation is an absolute condition of entry.
 - f) Current business contact telephone number for venue management.
21. An incident log shall be maintained at the premises and made available to the Police or any authorised officer upon request. All entries will include time/date/name of person making entry. Said log will record the following.
- a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any incidents of disorder either in or directly outside the venue
 - e) all seizures of drugs or offensive weapons
 - f) any faults in the CCTV system
 - g) any visit by a relevant authority or emergency service.
 - h) any refusal of alcohol sales
22. In the event that any assault or serious crime is (or appears to have been), committed on the premises, the management will immediately ensure that.
- a) The police (and, where appropriate, the London Ambulance Service) are called without delay.
 - b) All safe and practicable steps are taken to apprehend any suspects pending the arrival of the police.
 - c) The crime scene is preserved so as to enable a full forensic investigation to be carried out by the police
23. There shall be at least one personal licence holder on duty on the premises at all times when open for licensable activities.
24. The Premises shall implement and operate an Operational Compliance Manual. Said OCM shall be written and maintained in collaboration with the Police and Local Authority.
- Said OCM shall be operational once content and structure is agreed and signed off by Police Licensing. (Any updates/amendments must be similarly signed off by Police Licensing).
- Said OCM shall cover at a minimum:

- a) SIA deployments/Door procedure/Entry & Search policy
 - b) Drugs/Weapons Policy - seizure/storage
 - c) Patron safety/vulnerability/WAVE/A4A
 - d) Critical incident/emergency/evacuation procedures
 - e) Medical/Welfare provision
 - f) Staff training/event briefing procedure/refresher training
 - g) Outside space – queuing/smoking area/traffic management
 - h) Egress/dispersal/noise management
 - i) IDScan Procedure
 - j) Internal security/risk areas/toilets
 - k) Premises/Building safety - Fire Safety Risk Assessment/Capacity
25. SIA registered door supervisors will be on duty at the venue subject to the following:
- a) On any date when operating beyond 9pm a minimum of 4x SIA shall be employed from doors opening until the venue is shut and all patrons can reasonably be considered to have been dispersed.
 - b) On any date when operating beyond midnight a minimum of 6x SIA shall be employed from doors opening until the venue is shut and all patrons can reasonably be considered to have been dispersed.
 - c) The management shall use reasonable endeavours to ensure that on any given date at least 1x SIA shall be female.
 - d) All SIA shall be suitably and smartly attired, with accreditation clearly displayed in lanyard or armband in accordance with current SIA directions.
 - e) All SIA shall be equipped with 2-way radios to enable live communication between themselves and the manager on duty.
 - f) An SIA register shall be maintained on the premises and made available to Police and Local Authority officers upon reasonable request. Said register shall record all SIA door supervisors employed at the premises. This shall include date, name, badge number, agency if applicable, time shift start (signed in), time shift finish (signed out).
26. A comprehensive and fully equipped first aid box will be available at the premises at all times. All SIA (and any other FAW/FREC trained members of staff) shall be aware of its location.
27. There shall be no children under 18 on the premises at any time or for any reason.
28. The premises shall operate the Challenge 25 proof of age scheme. The only forms of acceptable identification shall be:
- a) Valid and in-date photographic driving licence.
 - b) Valid and in-date passport.
 - c) Current Military/UK Services Photo ID.
 - d) Valid and in-date PASS Hologram ID Card.
29. The licensee shall train and instruct the management and staff to prevent the admission of, and ensure the immediate and orderly departure of:

- a) any and all persons who appear to be drunk and/or disorderly
 - b) any and all persons displaying signs of other substance abuse.
30. There shall be no self-service of alcohol at any time or under any circumstances.
31. Non-intoxicating beverages shall be available to patrons at all times where alcohol is sold, and potable tap water shall be provided free of charge upon request.
32. All drinking vessels used shall be polycarbonate. All drinks in glass bottles shall be decanted into polycarbonate containers or polycarbonate carafes prior to being served, subject to the following:
- a) Champagne/Prosecco, and bottles of spirits with a minimum size of 70cl may be supplied by waiter/waitress service to tables.
 - b) Staff shall monitor said bottles and ensure they are cleared promptly from the tables.
 - c) Customers shall not be permitted to leave their table carrying any such glass bottles nor to drink directly from the bottle.
 - d) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be kept at the premises and made available for inspection by Police or Local Authority officers, the use of Polycarbonates may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.
33. The Premises Licence Holder shall install and maintain an ID scanning system subject to the following:
- a) The system shall at all times be live and networked, (i.e., not simply operating as a stand-alone).
 - b) Details of every customer entering the venue shall be scanned using the system.
 - c) Customer details shall be stored for a minimum period of 31 days.
 - d) Copies of customer details shall be made available to officers of the Police or Local authority upon request.
 - e) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be kept at the premises and made available for inspection by officers of the police or local authority, the use of ID Scan may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.

Conditions agreed with the Council's Noise Service

1. In the event of a noise/nuisance complaint substantiated by an authorised officer, the licensee shall take appropriate measures to prevent any recurrence, including recalibrating the noise limiting device if applicable.
2. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
3. From 23:00 until close, customers permitted to use the terrace to smoke shall be limited to a maximum 20 persons at any one time. The terrace shall be adequately supervised to ensure customers do not cause disturbances. Customers continuing to cause disturbances should be evicted from the venue.

4. A noise management plan and dispersal policy shall be prepared and agreed with the licensing authority prior to the venue being used as a night club. The noise management plan and dispersal policy should provide details on:
 - a) Measures on patrolling and controlling patrons gathering outside of the venue to prevent noise disturbances and anti-social behaviour to local residents and businesses.
 - b) Measures to avoid disturbance to noise-sensitive premises from vehicles arriving, departing, and parking for the premises.
 - c) Guidance to patrons on routes to take as they arrive and depart, to cause least disturbance to noise-sensitive premises.
 - d) Guidance to patrons via websites to travel by public transport.
 - e) Guidance to staff on their responsibilities to minimise noise from patrons as they arrive at and depart from the premises.
 - f) Arrangements for the calling of taxis, minicabs, cars, or limousines from within the premises, and for the collection of patrons by arrangement.
 - g) Arrangements with dedicated taxi, minicab, car, or limousine companies to collect patrons in an agreed manner so as to minimise disturbance.
 - h) Arrangements for staff and patron parking.
5. The written noise management plan and dispersal policy, a copy of which shall be kept on the premises, shall be produced to an authorised officer upon request.
6. The licensee shall ensure that all staff, including Door Supervisors if required, are trained to carry out these tasks and to facilitate effective crowd dispersal at the end of any given evening, and ensure that they have signed a staff record form to verify that they have been trained in these processes.

